**Dairy Cattle Evaluation CDE**

**Anticipated Attendance:** 275 students

**Traditional Date:** First Friday in April

**Facilities Required**

Registration Area – must be out of the weather and open to allow the processing of registrations of 55 teams.

Arena – Arena(s), either indoor or outdoor, capable of having multiple classes being judged at the same time.

Room(s) – Two (2) rooms are required for reasons presentations

Restrooms – Both male and female facilities

Parking – sufficient space for 60 vehicles (busses, vans and cars)

**Animals Required**

Seven (7) rings of cows or heifers to be placed on type. (4 animals per ring)

At least 2 of which are cow classes (reasons are not given on heifer classes)

**Equipment Requirements**

Tables – 1 for use in the registration area and 2 more in order to sort scantrons

Chairs – 2 chairs in the registration area.

Arena – multiple areas of sufficient size to allow animals to led freely and allow 275 participants to view the animals

Trash cans – sufficient to allow for disposal of plastic boots, food items, etc.

**Host Commitments**

Pre-Event - Locate and transport animals to CDE site

Set-up pens

Prepare signage for the event

Provide contacts to IAVAT for any food, transportation, restroom and parking needs.

Develop a 20 question hands-on test/activity to test the participant’s knowledge of dairy herd management and production.

Find Judges for reasons presentations

During Event - Monitor health of animals

Provide “Official” placings and cuts

Post Event - Provide placings and reasons to non-reason participants

Release all contest exams, scenarios, practicums, etc. for training purposes

**Transportation**

Provide transportation to and from parking area for participants (only necessary if the parking is distant from the judging site)

***Note***: If the host cannot provide the transportation, they must provide contact information for a transportation service that can be used.

**Consumables**

Signage

Any items to maintain facility bio-security requirements (boot covers, etc)

***Host Proposal***

Based on the materials provided, we would be interested in hosting the IAVAT Dairy Cattle Evaluation Career Development Event. The allocation of responsibilities and costs would be as follows.

**Proposed Date:** **Proposed Location:**

**Maximum capacity for students:**\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **CDE Component** | **Host Responsibility** | **IAVAT Responsibility** | **Notes** |
| Facilities |  |  |  |
| Registration Area | X |  |  |
| Arena | X |  |  |
| Testing Rooms | X |  |  |
| Parking | ☐ | ☐ |  |
| Restrooms | ☐ | ☐ |  |
| Animals |  |  |  |
| Locate & transport | X |  |  |
| Evaluate and score | X |  |  |
| Equipment |  |  |  |
| Tables & Chairs | ☐ | ☐ |  |
| Pens | X |  |  |
| Trash Cans | ☐ | ☐ |  |
| Transportation | ☐ | ☐ |  |
| Consumables | ☐ | ☐ |  |
| On-site assistance from teachers | ☐ | ☐ | Including, but not limited to, serving as ring superintendents, group leaders, timers, exam proctors, clean-up workers, etc. |
| Other (please list) |  |  |  |
|  | ☐ | ☐ |  |
|  | ☐ | ☐ |  |
|  | ☐ | ☐ |  |

**Anticipated Cost to IAVAT**

|  |  |  |
| --- | --- | --- |
| **Item(s)** | **Quantity** | **Estimated Cost** |
| Building Rental |  |  |
| Rental (please list) |  |  |
|  |  |  |
|  |  |  |
| Transportation |  |  |
| Judges Honorarium |  |  |
| Labor |  |  |
| Other (please list) |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Would you host the event in Springfield as a part of the State FFA Convention? \_\_\_\_\_\_\_\_\_\_\_

Proposal submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Illinois Association FFA/Illinois Association of Vocational and Agriculture Teachers**

**CDE/LDE Supervision Responsibilities**

***Dairy Cattle Evaluation CDE:***

|  |  |  |  |
| --- | --- | --- | --- |
| Contest Host: | Contest Superintendent | Committee Rep. | FFA State Staff |
| Pre-Event  - Secure 7 rings of cattle and prepare exam  - Secure areas for livestock, large space for exam.  Provide space and judges for reasons presentations  - Work with state staff on registration numbers  - Provide state staff with a map/location for parking.  - Provide state staff with a map/location for parking.  During Event  - Monitor rings, report any issues that could effect contest scoring to State Staff.  - Provide State Staff with a key to begin scantron scoring  Post Event  - Work with state staff to finalize results and send listserv.  -Release all contest exams, scenarios, practicums, etc. for training purposes  - Make notes to improve contest moving forward. | Pre-Event  - Work with host to prepare exam  - Inform host of any rule changes  During Event  - Help administer exam  - Work with host/volunteers to monitor rings/move groups  - Help validate official scores  Post Event  - Work with state staff to finalize results and send listserv.  - Make notes to improve contest moving forward. | Pre-Event  - Work with host to prepare exam  - Inform host of any rule changes  During Event  - Help administer exam  - Work with host/volunteers to monitor rings/move groups  - Help validate official scores  Post Event  - Make notes to improve contest moving forward. | Pre-Event  -Contact everyone at **least** 1 month prior to contest with information, contact info, etc.  - Share registration numbers with host.  - Prepare scantron instruction sheets  - Share rule updates with host.  During Event  - Set up registration area and work with teachers to check in students.  - Break up students into groups  - Set up scoring room after key is finished and set up scantron machine.  - Make any changes to scoring based on issues with contest materials  Post Event  - Run all scantron sheets, check for errors, and finalize results with Sup. and Rep.  - Send listserv results  - Make notes to improve contest moving forward. |